



Willem & Wandi Oosthuizen t/a
RENT A MAID SANDTON

Block A
Wedgefield Office Park
17 Muswell Road South
Bryanston

Cell 071 609 2454
sandton@rentamaid.co.za
www.rentamaid.co.za

PERMANENT STAFF PLACEMENT CONTRACT

Page 1 of 4

Thank you for contacting Rent A Maid Sandton. Since we interview a number of job seekers applying for permanent positions, we are in a position to register quality staff. Our experience enables us to select those we consider to be “of superior quality” giving our customers value for money and the peace of mind required.

We charge a total once-off fee of R2 500. This includes a non-refundable admin fee in advance of R500 with the balance of R2 000 being payable at the interview once a cleaner is chosen.

Salaries are negotiated based upon whether she lives in or out, her hours worked, past earnings and experience. An interview of candidates will be arranged at our offices at a time convenient to you once we have received proof of payment of the R500 admin fee.

The admin fee covers the costs incurred matching your specifications with our placement register, making telephone calls to all suitable candidates and arranging the interview. Should a customer cancel an interview at the last minute, the cost covers candidates’ taxi fares too.

Customers have 30 days from faxing / e-mailing the order, to choose the first maid, after which the order is cancelled by Rent A Maid and the admin fee forfeited. Please note that there is no limit to the number of interviews which may be arranged during that month.

Once a candidate has been selected and has started working at a customer’s premises, cancellation of the order is not an option. After your chosen domestic/office cleaner has begun work, if you are in anyway dissatisfied, please contact us and your second choice (if still available) will be placed or another interview will be arranged.

In total, up to three candidates may be placed over a three month period. Please note that we do not charge for the two replacements, however our only condition is that they must both start work within three months from the date on which your first employee started work. Interviewing will take place at Rent A Maid’s offices (see address above).

Please initial this page here

RENT A MAID PLACEMENT CONTRACT - ORDER

TITLE INITIALS

CUSTOMER SURNAME

COMPANY NAME (domestic customers to ignore)

.....

LANDLINE (.....)..... FAX (.....)

CELL NUMBER

EMAIL ADDRESS

EMPLOYEE'S NEW WORK ADDRESS

.....

.....

TODAY'S DATE :/...../ 20.....

CLEANER'S REQUIRED STARTING DATE/...../ 20.....

Please liaise with franchisee **Wandi** or Antionette on **071 609 2454**.

BANKING DETAILS

BANK	INVESTEC, 100 GRAYSTON DRIVE
BRANCH CODE	580 105
CURRENT ACCOUNT	100 117 839 24
ACCT NAME	Willie Oosthuizen t/a RENT A MAID SANDTON
REFERENCE	SURNAME / COMPANY NAME

JOB SPECIFICATIONS

Dear Customer , please would you complete the following :

Please tell us about your family? (How many children of what ages)

What pets do you have?

Size of house (No of storey's , lots of stairs , big or small, number of bed/baths etc)

Job description

Sleep in or out?

Describe the sleeping quarters if applicable

What is your age preference?

WHAT SKILLS DO YOU REQUIRE OF YOUR EMPLOYEE?

Cleaning

Laundry

Plain cooking

Tidying

Child (4-12 yrs) Minding

Baby care

Shopping list preparation

What character traits and abilities are you looking for in a cleaner?

Why did you terminate your last maid's services?

What are the working hours?

What are your weekend needs?

What monthly salary are you offering? (please don't answer "negotiable" as we need to advise candidates in advance)

Does this include transport?

If "Sleep In", does this include food and does she have her own quarters?

When do you need the candidate to start?

Anything else that you would like to tell the candidates about the job?

Please register by emailing all 4 pages as well as proof of payment of the R500 admin fee to sandton@rentamaid.co.za.

Then please call **Wandi on **071 609 2454** to confirm receipt of this documentation and your order.**