



Tel 071 809 4068  
roodepoort@rentamaid.co.za

## ROODEPOORT

P. O Box 782733  
Sandton  
2146

### PERMANENT PLACEMENT CONTRACT

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Thank you for contacting **Rent A Maid**. Since we interview a number of job seekers applying for permanent positions, we are in a position to register quality staff. Our experience enables us to select those we consider to be "of superior quality" giving our customers value for money and the peace of mind required.

We charge a total once-off fee of **R1500**. This includes a non-refundable **admin fee by EFT in advance of R500**, with the balance of **R1 000 being payable by EFT after the interview once a cleaner is chosen**.

Salaries are negotiated based upon whether she lives in or out, her hours worked, past earnings and experience. An interview of candidates will be arranged at our offices **three working days** after we have received your faxed/emailed order and proof of payment of the **R500** admin fee.

**The admin fee** covers the time spent matching your specifications with our placement register, making cell calls to all suitable candidates and arranging the interview. Should a customer cancel an interview at the last minute, the cost covers candidates' taxi fares too.

**Customers have 30 days from faxing / e-mailing the order, to choose the first maid**, after which the order is cancelled by Rent A Maid and the admin fee forfeited. Please note that there is no limit to the number of interviews which may be arranged during that month.

Once a candidate has been selected and has started working at a customer's premises, cancellation of the order is regretfully not an option. After your chosen domestic/office cleaner has begun work, if you are in any way dissatisfied, please contact us and your second choice (if still available) will be placed or another interview will be arranged.

In total, **up to three** candidates may be placed over a **three month period**. Please note that we **do not charge** for the two replacements, however our only condition is that they must both start work **within three months** from the date on which your first employee started work. Interviewing will take place at **Rent A Maid's** offices (see address above).

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# RENT A MAID ROODEPOORT

**\* PLACEMENT CONTRACT - ORDER \***

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Title: \_\_\_\_\_ First Name: \_\_\_\_\_

Surname: \_\_\_\_\_

Street / Complex Number: \_\_\_\_\_ Street Name: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Postal Address:  
\_\_\_\_\_

Suburb: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Tel Home: \_\_\_\_\_

Tel Work: \_\_\_\_\_

Cell phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_@\_\_\_\_\_

**Where did you hear about Rent A Maid?** Google / Facebook / Newspaper / Other: \_\_\_\_\_

**CLEANER'S REQUIRED STARTING DATE** \_\_\_\_ / \_\_\_\_ / 20 \_\_\_\_

## **BANKING DETAILS**

<b>BANK / BRANCH</b>	<b>STANDARD / CLEARWATER</b>
<b>BRANCH CODE</b>	<b>001 206</b>
<b>ACCOUNT NUMBER</b>	<b>371 045 738</b>
<b>TYPE OF ACCOUNT</b>	<b>BUSINESS CURRENT ACCOUNT</b>
<b>ACCOUNT NAME</b>	<b>JAMELA'S CLEANING SERVICES t/a RENT A MAID ROODEPOORT</b>
<b>REFERENCE</b>	<b>YOUR SURNAME / COMPANY NAME</b>

# RENT A MAID ROODEPOORT

## \* JOB SPECIFICATIONS \*

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Tell us about your family:

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What pets do you have?

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Tell us about your house: (Bedrooms, Single or Double Storey, Stairs)

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Age Preference:

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What skills do you require?

- Cleaning:
- Cooking:
- Child Minding:
- Shopping List Preparations:
- Laundry:
- Ironing:
- Baby Care:

Other:

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What character traits and abilities are you looking for in a domestic worker?

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# RENT A MAID ROODEPOORT

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Why did you terminate your last maid's services?

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What are the working hours?

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What are your weekend needs?

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What monthly salary are you offering? (Be Specific)

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If sleeping in does this include food?

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Does this include transport?

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Please email [roodepoort@rentamaid.co.za](mailto:roodepoort@rentamaid.co.za) with the following:

- Page 1
- Page 2
- Page 3
- Page 4
- Copy of ID doc
- Proof of Payment of the R500 Admin Fee

Please liaise with **JACQUI** on **071 809 4068**

Franchisee : J O Koopman