



MIDRAND

Tel 083 234 9901
Fax 086 568 4168
www.rentamaid.co.za

midrand@rentamaid.co.za

Unit 1808 Lake Xanadu
Cnr Mimosa/Dogplum Roads
Midrand

PERMANENT STAFF PLACEMENT CONTRACT

Thank you for contacting Rent A Maid. Since we interview a number of job seekers applying for permanent positions, we are in a position to register quality staff. Our experience enables us to select those we consider to be “of superior quality” giving our customers value for money and the peace of mind required.

We charge a total once-off fee of R1700. This includes a non-refundable admin fee in advance of R500 with the balance of R1200 being payable at the interview once a cleaner is chosen.

Salaries are negotiated based upon whether she lives in or out, her hours worked, past earnings and experience. An interview of candidates will be arranged at our offices at a time convenient to you once we have received proof of payment of the R500 admin fee.

The admin fee covers the costs incurred matching your specifications with our placement register, making telephone calls to all suitable candidates and arranging the interview. Should a customer cancel an interview at the last minute, the cost covers candidates’ taxi fares too.

Customers have 30 days from faxing / e-mailing the order, to choose the first maid, after which the order is cancelled by Rent A Maid and the admin fee forfeited. Please note that there is no limit to the number of interviews which may be arranged during that month.

Once a candidate has been selected and has started working at a customer’s premises, cancellation of the order is not an option. After your chosen domestic/office cleaner has begun work, if you are in anyway dissatisfied, please contact us and your second choice (if still available) will be placed or another interview will be arranged.

In total, up to three candidates may be placed over a three month period. Please note that we do not charge for the two replacements, however our only condition is that they must both start work within three months from the date on which your first employee started work. Interviewing will take place at Rent A Maid’s offices (see address above).

Please initial this page here

RENT A MAID MIDRAND PLACEMENT CONTRACT - ORDER

TITLE INITIALS

CUSTOMER SURNAME

COMPANY NAME (domestic customers to ignore)

.....

LANDLINE (.....)..... FAX (.....)

CELL NUMBER

EMAIL ADDRESS

EMPLOYEE'S NEW WORK ADDRESS

.....

.....

TODAY'S DATE :/...../20.....

CLEANER'S REQUIRED STARTING DATE/...../ 20.....

BANKING DETAILS

BANK	STANDARD
BRANCH CODE	001 155
BUSINESS CHEQUE ACCT	411 431 463
ACCOUNT NAME	MSD TRADING 440 t/a RENT A MAID MIDRAND
REFERENCE	SURNAME / COMPANY NAME

Please liaise with franchisee/owner SALINA on 083 234 9901.

Complete the attached Job Specifications and scan and email both pages to
midrand@rentamaid.co.za

RENT A MAID MIDRAND JOB SPECIFICATIONS

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Dear Customer , please would you complete the following :

Please tell us about your family? (How many children of what ages)

What pets do you have?

Size of house (No of storey's , lots of stairs , big or small, number of bed/baths etc)

Job description

Sleep in or out?

Describe the sleeping quarters if applicable

What is your age preference?

WHAT SKILLS DO YOU REQUIRE?

Cleaning

Laundry

Plain cooking

Tidying

Child (4-12 yrs) Minding

Baby care

Shopping list preparation

What character traits and abilities are you looking for in a cleaner?

Why did you terminate your last maid's services?

What are the working hours?

What are your weekend needs?

What monthly salary are you offering? (please don't answer "negotiable" as we need to advise candidates in advance)

Does this include transport?

If "Sleep In", does this include food and does she have her own quarters?

When do you need the candidate to start?

Anything else that you would like to tell the candidates about the job?

Please register by emailing all 4 pages as well as proof of payment of the R500 admin fee to midrand@rentamaid.co.za or faxing 086 568 4168.

Then call SALINA on 083 234 9901 to confirm receipt of your order.