



Edenvale Cleaning Services (Pty) Ltd t/a
RENT A MAID EDENVALE

Cell: 082 853 3601
Tel: 011 452 0325

57 3rd Avenue
Edenvale 1610

edenvale@rentamaid.co.za
www.rentamaid.co.za

Regist No 2015/402558/07

PO Box 8867
Edenglen 1613

PERMANENT PLACEMENT CONTRACT

Thank you for contacting **Rent A Maid**. Since we interview a number of job seekers applying for permanent positions, we are in a position to register quality staff. Our experience enables us to select those we consider to be “of superior quality” giving our customers value for money and the peace of mind required.

We charge a total once-off fee of **R1600**. This includes a non-refundable **admin fee in advance of R600**, with the balance of **R1000 being payable at the interview once a cleaner is chosen**.

Salaries are negotiated based upon whether she lives in or out, her hours worked, past earnings and experience. An interview of candidates will be arranged at our offices **three working days** after we have received your faxed/emailed order and proof of payment of the **R600** admin fee.

The admin fee covers the time spent matching your specifications with our placement register, making cell calls to all suitable candidates and arranging the interview. Should a customer cancel an interview at the last minute, the cost covers candidates’ taxi fares too.

Customers have 30 days from faxing / e-mailing the order, to choose the first maid, after which the order is cancelled by Rent A Maid and the admin fee forfeited. Please note that there is no limit to the number of interviews which may be arranged during that month.

Once a candidate has been selected and has started working at a customer’s premises, cancellation of the order is regrettably not an option. After your chosen domestic/office cleaner has begun work, if you are in any way dissatisfied, please contact us and your second choice (if still available) will be placed or another interview will be arranged.

In total, **up to three** candidates may be placed over a **three month period**. Please note that we **do not charge** for the two replacements, however our only condition is that they must both start work **within three months** from the date on which your first employee started work. Interviewing will take place at **Rent A Maid’s** offices (see address above).

Please initial this page here



*** PLACEMENT CONTRACT - ORDER ***

Title: _____ First Name: _____

Surname: _____

Street / Complex Number: _____ Street Name: _____

Suburb: _____ Postal Code: _____

Postal Address: _____

Suburb: _____ Postal Code: _____

Tel Home: _____

Tel Work: _____

Cellphone: _____

Fax: _____

E-mail: _____ @ _____

Where did you hear about Rent A Maid? Google / Facebook / Newspaper / Other: _____

CLEANER'S REQUIRED STARTING DATE ____ / ____ / 20____

Kindly liaise with Branch Manager, **Marissa Nozaic** on **011-452 0325** or **082 853 3601**.

BANKING DETAILS

BANK / BRANCH	ABSA / HILLCREST, KZN
BRANCH CODE	632 005
ACCOUNT NUMBER	408 788 1415
TYPE OF ACCOUNT	CURRENT ACCOUNT
ACCOUNT NAME	RENT A MAID EDENVALE
REFERENCE	COMPANY or SURNAME + "PLACEMENT"



*** JOB SPECIFICATIONS ***

Tell us about your family:

What pets do you have?

Tell us about your house: (Bedrooms, Single or Double Storey, Stairs)

Age Preference:

What skills do you require?

- Cleaning:
- Cooking:
- Child Minding:
- Shopping List Preparations:
- Laundry:
- Ironing:
- Baby Care:

Other:

What character traits and abilities are you looking for in a domestic worker?

Why did you terminate your last maid's services?

What are the working hours?

What are your weekend needs?

What monthly salary are you offering? (please be specific)

If she will be sleeping in does this include food?

Does this include transport?

Please email edenvale@rentamaid.co.za with the following:

- **Page 1**
- **Page 2**
- **Page 3**
- **Page 4**
- **Copy of ID doc**
- **Proof of Payment of R600 Admin Fee**

Please liaise with Branch Manager, **Marissa Nozaic** on **011-452 0325** or **082 853 3601**.

Thank you for using Rent A Maid's services 😊